

**STATE EMS ADVISORY BOARD**  
**The Place at Innsbrook, Glen Allen, Virginia**  
**August 4, 2006**  
**1:00 PM**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
<b>Randy P. Abernathy</b>	Sherrin C. Alsop	Gary R. Brown	<b>Robin V. Kurz</b>
<b>Reverend Coan Agee</b>	Earl N. Carter, Jr.	Beth Singer	<b>Heidi Hooker</b>
<b>Byron F. Andrews, III</b>	Chip Decker	Michael D. Berg	<b>Dana Love</b>
<b>Edward B. Bish, Jr.</b>	Kevin L. Dillard (Excused)	Warren Short	<b>Nicholas Klimenko</b>
<b>Jennie L. Collins</b>	May H. Fox (Excused)	Chris Corbin	<b>Gregory Woods</b>
<b>Gary P. Critzer</b>	Catherine Hudgins	Wayne Berry	<b>J. David Barrick</b>
<b>Robert V. Crowder, III</b>	Rao R. Ivatury, M.D. (Excused)	Steve McNeer	<b>Rob Logan</b>
<b>Gary A. Dalton</b>	Elizabeth Jo Martin	Terry Coy	<b>Jessica Leffter, M.D.</b>
<b>James R. Dudley, M.D.</b>	Kimberly J. Mitchell, M.D. (Excused)	James Burch	<b>Bill Phillips</b>
<b>Theresa E. Guins, M.D.</b>	Carl F. Wentzel, III, M.D. (Excused)	Jim Nogle	<b>Kim Pumphrey</b>
<b>Linda G. Johnson</b>		Karen Owens	<b>Thomas Jarman</b>
<b>Dr. Lori Moore-Merrill</b>		Ken Crumpler	<b>Rick McClure</b>
<b>Morris Reece</b>		Jodi Kuhn	<b>R. Wayne Baber</b>
<b>Linda Sayles</b>		Paul Sharpe	<b>Ed Rhodes</b>
<b>Donald E. Taylor</b>		Greg Neiman	<b>Bill Bullock</b>
<b>Karen D. Wagner</b>		Ernestine Sutton	<b>Jon R. Donnelly</b>
<b>Kent Weber</b>		Norma Howard	<b>Bobby Lukhard</b>
<b>Douglas R. Young</b>		Irene Hamilton	<b>Allen Yee</b>
		Rohn Brown	<b>Joanne Lapetina, M.D.</b>
			<b>Mary Kathryn D. Allen</b>
			<b>Connie R. Purvis</b>
			<b>David Hoback</b>
			<b>Bruce W. Edwards</b>
			<b>Melinda Duncan</b>
			<b>John Cooke</b>
			<b>Lorna Ramsey</b>
			<b>Tina Skinner</b>
			<b>David E. Cullen, Jr.</b>
			<b>Jim Chandler</b>
			<b>Kim Allan</b>
			<b>Billy Shelton</b>

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>Call to Order – Karen Wagner</b>	The Chair, Ms. Wagner, called the meeting was called to order at 1:05 PM.	
<b>Approval of the Minutes</b>	The Chair asked for a motion to approve the minutes from the May 12, 2006 Advisory Board meeting.	<b>The minutes from the May board meeting were approved as submitted.</b>
<b>Approval of the Agenda</b>	The Chair called for a motion to approve the meeting agenda for this meeting as submitted.	<b>A motion was made and properly seconded to approve the agenda.</b>
<b>Chair’s Report – Karen Wagner</b>	<p>Ms. Wagner thanked the committee members for submissions of their annual reports to Randy Abernathy. The Advisory Board Annual Report summary will be given at the November meeting.</p> <p>The Executive Committee has met since the May meeting. One item of discussion at their meeting was the resolution from the Advisory Board suggesting that the Office of EMS should be placed under the Department of Public Safety. That resolution has been sent to the Governor’s office. It is currently on the desk of the Lieutenant Governor and the Governor.</p>	<p><b>Ms. Wagner has been contacted and asked for four available dates on her calendar to meet with the Governor during the next 30 days.</b></p> <p><b>Ms. Wagner will inform the Board of the outcome of any meeting(s).</b></p>
<b>1<sup>st</sup> Vice Chair Report – Randy Abernathy</b>	Mr. Abernathy reported that three committees still need to submit their committee’s annual report.	
<b>2<sup>nd</sup> Vice Chair Report – Jennie Collins</b>	No report.	
<b>OMD Report – Dr. Carol Gilbert</b>	Dr. Gilbert was not in attendance; and there was no report.	
<b>Office of EMS Report – Gary Brown</b>	<p>Mr. Brown deviated from his report to allow some special presentations.</p> <ul style="list-style-type: none"> <li>• Gary Critzer from Central Shenandoah EMS Council presented Ernestine Sutton from the Office of EMS with a Certificate of Sincere Appreciation for Outstanding Customer Service and Dedication to the Providers and EMS Agencies of the Central Shenandoah EMS Council.</li> <li>• Tina Skinner, President for the Regional Directors group, presented Ms. Sutton with the Regional Council Award given annually to a member of the Office of EMS Support staff for Demonstrating Excellence and Commitment to Virginia Regional Councils and Our EMS System.</li> <li>• Gary Critzer announced that Heather Phillips, an OEMS Program Representative Supervisor, also received a Central Shenandoah EMS Council Certificate of Sincere Appreciation.</li> <li>• Jim Nogle, the Emergency Operations Director for the Office of EMS presented Irene Hamilton with an award for Appreciation of her Support of the Division of Emergency Operations.</li> </ul>	

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	<p>OEMS Personnel Update: Mr. Brown introduced several new personnel in the Office of EMS.</p> <ul style="list-style-type: none"> <li>Beth Singer, is the new Public Relations Coordinator. Wayne Berry is the new Program Representative for the Tidewater and Peninsulas service areas. Chris Corbin is the new Program Representative for the Rappahannock and Central Shenandoah EMS service areas. Also, Brianna Slattery will begin on August 25 as a Public Relation Assistant under Beth Singer.</li> <li>Deborah Edwards, an OEMS IT/Business Analyst for the last 14 years, has resigned and accepted another position.</li> <li>OEMS is also getting ready to interview for an Accountant, Secretary, HMERT Coordinator and an EMS System Planner.</li> <li>OEMS is also awaiting approval to recruit for some new positions, a Certification Examiner Coordinator, an ALS Training Funds Coordinator, and a Grants Administrator. The Grants Administrator position is a rewrite of the current position since Carol Morrow has been transitioned to full time CISM Coordinator for OEMS and Public Health for the Health Department. Pending positions in OEMS includes an IT Business Analyst, Programmer and a Communications Technologist. These positions are being held to determine how they will fit into the VITA/ Northrop Grumman scenario.</li> <li>OEMS will also be recruiting in the future for a Performance Improvement Coordinator that will report to Paul Sharpe in the Trauma and Critical Care unit.</li> </ul> <p>Mr. Brown gave the Board a briefing on the Institute of Medicine (IOM) Report, which included analysis of three studies conducted by the IOM: 1)Hospital-Based Emergency Care at the Breaking Point; 2) Emergency Care for Children – Growing Pains; and 3) Emergency Medical Services at the Crossroads.</p> <p>The Emergency Medical Services at the Crossroads report is of special interest to OEMS. Mr. Brown said that this is the first report discussing EMS in 40 years, since the “White Paper” in 1966 laid the foundation for EMS today. One recommendation in the report is to establish a federal Office of EMS.</p> <p>The Office of EMS ordered books, <i>EMS at the Crossroads</i>. These books were presented to the Regional Council Directors and the Executive Committee of the EMS Advisory Board.</p> <p>The Institute of Medicine will be holding a series of workshops in Salt Lake</p>	

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	<p>City – September 7; Chicago – October 27; New Orleans – November 2; and Washington, DC on December 11. The main purpose of the workshops is to develop strategies to present to Congress for legislation on each of these recommendations.</p> <p>FY-07 Budget-</p> <p>Mr. Brown reported that there is a lot of clean up of obsolete language in line item 286, EMS, in the budget bill. This information is included as Appendix D of the Quarterly Report. OEMS did not receive the entire 3.4 million dollars back this year. Half of the 3.4 million dollars was transferred back out to the General Funds. In FY08 the Office of EMS should receive the entire 3.4 million dollars; and at that time the new percentages will go into effect beginning July 1, 2007. Mr. Brown also reported that \$1,045,000 of the Four-for-Life funds is still being transferred to the Virginia State Police Med-flight Operations. This year that \$1,045,000 now comes out of the Rescue Squad Assistance Fund Grant program.</p> <p>Regional EMS Council Study –</p> <p>Mr. Brown said that the RFP for a comprehensive review and analysis of the Regional EMS Council structure and system within the Commonwealth will have some word changes in the RFP. These changes came from the meeting with the Regional Directors on Thursday.</p> <p>Department of Fire Programs-</p> <p>Buddy Hyde, Executive Director, and Scott Hechler,, Chief Deputy Director, Department of Fire Programs, were not reappointed by the Governor; and are no longer employed by the Department of Fire Programs. Billy Shelton, the Technical Services Branch Chief, has been named as the Interim Director. Mr. Shelton, was in attendance, and was introduced to the Board.</p> <p>EMS Advisory Board Appointments-</p> <p>Mr. Brown said that he has been informed that the Governor has made his decisions and the announcements should take place within the next couple of weeks.</p> <p>EMS Symposium-</p> <p>Mr. Brown announced that the next EMS Advisory Board will take place at the EMS Symposium in Norfolk in November. Board members wanting to attend should download the registration form and either mail or fax it to Irene Hamilton in the Office of EMS. Board members will receive free registration. The keynote speaker at the EMS Awards banquet on Saturday night will be</p>	

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	Randy Mantooth who played Johnny Gage on the television show <i>Emergency</i> .	
<b>Office of the Attorney General – Robin Kurz</b>	No report.	
<b>Bylaw Changes – Karen Wagner</b>	<p>Ms. Wagner reminded the Board that they need to vote on the Bylaw changes that were presented at the last Board meeting. The changes address committee structure and the vote on the changes needs to take place so that elections can take place following the report by the Nominating Committee.</p> <p>A motion was made and properly seconded to accept the proposed changes to the Bylaws. The Chair opened the floor for discussion and hearing none called for a vote.</p>	<p><b>MOTION:</b>  <b>The EMS Advisory Board moves to accept the changes to the State Emergency Medical Services Bylaws as presented.</b>  <b>YEAS- 18; NAYS-0; ABSTENTIONS=0</b>  <b>The vote was carried unanimously.</b></p>
<b>Nominating Committee Report - James Dudley</b>	<p>Dr. Dudley gave the Nomination Committee Report on behalf of Dr. Wentzel, who was unable to attend the meeting. Nominations included: Chair – Karen Wagner; First Vice Chair – Randy Abernathy; Second Vice Chair – Jennie Collins; COMMITTEE CHAIRS: Awards Committee – Karen Wagner; Communications Committee – Gary Critzer; CISM Committee – Linda Johnson; EMS Emergency Management Committee – Bubby Bish; EMS for Children – Theresa Guins; EMS Workforce Development Committee – Kevin Dillard; Finance, Legislative and Planning – Gary Dalton; Financial Assistance Review Committee – Bob Brown; Medevac Committee – Randy Abernathy; Medical Direction Committee – Kim Mitchell; Nominating Committee – Carl Wentzel; Professional Development Committee – James Dudley; Regulation and Policy – Jennie Collins; Transportation Committee – TBD; Trauma System Oversight and Management – Morris Reece</p> <p>The Chair called for Nominations from the floor.</p> <p>Gary Dalton was nominated for Chair of the Transportation Committee.</p> <p>Hearing no other nominations from the floor, the Chair asked for a motion to close the nominations. That motion was made and properly seconded.</p> <p>Hearing no other discussion, the Chair called for a vote.</p>	<p><b>MOTION:</b>  <b>The Nominating Committee moves that the EMS Advisory Board accepts the slate of officers offered by the committee for 2007.</b>  Chair – Karen Wagner  First Vice Chair – Randy Abernathy  Second Vice Chair – Jennie Collins  COMMITTEE CHAIRS:  Awards Committee – Karen Wagner  Communications Committee – Gary Critzer  CISM Committee – Linda Johnson  EMS Emergency Management Committee – Bubby Bish  EMS for Children – Theresa Guins  EMS Workforce Development Committee – Kevin Dillard  Finance, Legislative and Planning – Gary Dalton  Financial Assistance Review Committee – Bob Brown  Medevac Committee – Randy Abernathy  Medical Direction Committee – Kim Mitchell  Nominating Committee – Carl Wentzel  Professional Development Committee – James Dudley  Regulation and Policy – Jennie Collins  Transportation Committee – Gary Dalton  Trauma System Oversight and Management – Morris Reece  <b>YEAS- 18; NAYS-0; ABSTENTIONS=0</b>  <b>The vote was carried unanimously.</b></p>
<b>Awards Committee – Karen Wagner</b>	The awards were due into the Office of EMS on August 2. The committee will be meeting on September 8 to select winners; and the results will be announced at the Symposium	
<b>Communications Committee – Gary Critzer</b>	The first draft of the Communications Directory is being edited and modified and it is hopeful that a final product in print and via media should be available within the next several months.	

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	<p>The Committee discussed VHF High Band Initiative Plan. Under the plan every licensed EMS vehicle in the state would be provided with A VHF High Band portable radio if they don't have one. The portables would become the property of the agency, and they would be responsible for upkeep expenses.</p> <p>Mr. Critzer reported that there is a full slate of courses being offered in the Communications Track at the EMS Symposium. Board members were asked to encourage the 911 Centers in their area to participate in the programs.</p> <p>The committee made a recommendation to the Regulations and Policy Committee that the regulations should state that anyone in a licensed EMS vehicle is required to comply with the Virginia Interoperability Plan.</p> <p>The next committee meeting will be held at the EMS Symposium. The date and time will be announced later.</p>	
<b>CISM Committee – Jim Nogle</b>	<p>The committee met on Wednesday, August 2, 2006.</p> <p>The committee discussed the pros and cons of the CISM conference and the advantages of putting the information regarding conference courses on the OEMS web site. The committee plans to develop a CISM database similar to the HMERT database currently in use. The committee also discussed future collaboration with law enforcement, and the possibility of working with fire departments and developing CISM for those agencies. A mini CISM conference is being planned on October 21 – 22 in Lynchburg. Information regarding this min-conference will be available on the OEMS web site.</p>	
<b>EMS Emergency Management Committee – Bubby Bish</b>	<p>The committee last met on July 20.</p> <p>The committee discussed some major events that will involve OEMS and ESF 8 Teams. 1) Hospital move in Williamsburg – August 17; 2) Anniversary of the Victory of Yorktown – October 19-22; and 3) Jamestown Anniversary – May 11-13, 2007. The committee reviewed an overview plan of the evacuation of the Tidewater/Hampton Roads area in case of a major event. Sue Maddox of VDOT explained to the committee how the evacuation gates would work. The committee discussed the fact that regions and localities work better with the RHCC. The committee also agreed to support the National Preparedness Month in September.</p>	<p><b>Steve Ennis has agreed to give a presentation about the RHCC at next meeting of the EMS Emergency Management Committee, on September 21, 2006.</b></p> <p><b>At the September meeting, the committee will also have a discussion regarding the hospital part of the Web EOC.</b></p>
<b>EMS for Children – Theresa Guins</b>	<p>The committee met last on July 13. The committee has one action item.</p> <p>The EMS for Children program will be moving to the Office of EMS effective March 1, 2007. HHS has developed some performance compliance standards mandatory to all states receiving funding. Dr. Guins made a motion on behalf of the committee to expand the committee in order to comply with HHS</p>	<p><b>MOTION:</b></p> <p><b>The EMS for Children Committee recommends that the EMS Advisory Board Bylaws be amended to allow the EMSC Committee to expand to 14 members.</b></p> <p><b>The Chair explained that the change will be added in on</b></p>



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	<p>committee membership stipulations.</p> <p>The committee had a great deal of discussion regarding legislation requiring EMS providers to report expected child abuse. Holly Orlan from the Justice Department gave a presentation regarding child abuse. The presentation could be used for training for EMS providers if the legislation is approved.</p> <p>Dr. Guins announced that Petra Menzel Connell gave birth to a daughter on July 19. Also Gary Brown received the 2006 National Heroes Award for a State Policymaker of Distinction for all of his dedication to EMS for Children at the 2006 EMSC Federal Grantee meeting in Washington, DC.</p> <p>The next meeting is scheduled October 6, 2006 at The Place.</p>	<p>an official vote at the next Board meeting.</p>
<b>EMS Workforce Development Committee – Rohn Brown</b>	<p>The first meeting of the committee is scheduled on October 19.</p>	
<b>Financial, Legislative and Planning Committee – Gary Dalton</b>	<p>The committee met earlier in the day. The committee discussed some of the legislative packages submitted for their review per their request at the last meeting. The topics of the packages they reviewed included NCIC checks on EMS personnel; mandated reporting for expected cases of child abuse neglect ; and the Office of EMS legislative package was submitted to the Department of Health and passed back to the committee for their consideration.</p> <p>Mr. Dalton asked Kim Allan if there is any legislative package that the Department of Health will be submitting that might impact EMS.</p> <p>The next meeting of the committee is scheduled on September 29 in Virginia Beach at 1PM.</p>	<p><b>Ms. Allan said that there is no legislation within the Department of Health’s packet that should impact EMS but would let them know if any comes forth.</b></p>
<b>Financial Assistance Review Committee</b>	<p>No report. Ms. Wagner did state that the committee is preparing for the upcoming grant cycle. The deadline is September 15. Information is posted on the web regarding the grant cycle.</p>	
<b>Medevac Committee – Randy Abernathy</b>	<p>The committee met on July 13. They continue work on Best Practices. The committee is concerned about multiple aircraft response, safety issues and communications between flight and ground crews. The committee is looking into legislation that was introduced in the General Assembly a number of years ago creating an Air Medical Authority. The committee is reviewing that legislation seeing if it has any practical application and how it might need to be modified. The committee also discussed how to handle communications amongst the air carriers when there is an untimely event.</p> <p>The next meeting is scheduled October 12 at The Place.</p>	

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<b>Medical Direction Committee – Theresa Guins</b>	<p>Dr. Mitchell gave birth to a son recently and is not in attendance.</p> <p>The Medical Direction Committee met on July 13. The committee accepted the recommendation from the Professional Development Committee that an EMT-B using a 2005 AHA compliant AED initiate transfer as soon as feasible after three analyses by the AED regardless of Shock/No Shock Message.</p> <p>There was a conference call on July 31 to discuss the OMD regulations and revisions. The recommendations will be brought forth at the next meeting.</p> <p>The Medical Direction Committee recommends that the Auto Pulse Device for CPR be graded as a 5 when being considered for a RSAF grant due to conflicting data being received regarding this device. The Medical Direction Committee will request that FARC obtain input from the Medical Direction Committee on any new device to assist in determination of funding priorities.</p> <p>The Medical Direction Committee is awaiting draft guidelines from Dr. Gilbert's work group for the State OMD position.</p> <p>Dr. Ace Urnz will represent the Medical Direction Committee to the EMS Instructor Credentialing Committee.</p> <p>Discussion continues on the impact of the National Scope of Practice certification levels. The sub-committee chaired by Dr. Gilbert met on May 11 and will meet again before making any formal recommendations.</p> <p>The next meeting is October 12 at 10:30 at The Place.</p>	
<b>Professional Development Committee – James Dudley</b>	<p>The committee recommended that the EMT-B using an AED transport after three cycles.</p> <p>The committee had a discussion regarding some pilot programs. The committee received a letter expressing interest on behalf of four agencies (Prince Williams, J. Sergeants Reynolds; Tidewater Community College – VA Beach Campus; and Roanoke Valley Regional Fire Training Center) to pilot some EMT-B classes using competency based measures as well as some non-EMT instructor faculty who are experts in their subject matter when training EMT-Bs. The committee approved those pilot programs.</p> <p>The next meeting is scheduled October 11, 2006.</p>	<p><b>Byron Andrews asked for some clarification regarding the AED and the BLS Skills testing station.</b></p> <p><b>Warren Short, of OEMS, addressed Mr. Andrews concern. Mr. Short said that another memo will be sent to all instructors that should clarify any confusion.</b></p>
<b>Regulation and Policy – Jennie Collins</b>	<p>The committee met on August 3. Work continues on specific sections of the regulations. Several sections are being reviewed in the General Assembly.</p>	



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	<p>The hope is to have a full draft for the Board's endorsement in November at the next meeting. The committee discussed mandatory reporting of EMS providers of suspected child abuse. Dr. Guins and several members of the Child Fatality Team for the state attended the last meeting; and there was good discussion on this subject matter.</p> <p>The next meeting is on September 21, 2006.</p>	
<b>Transportation Committee – Don Taylor</b>	<p>Don Taylor has accepted a new position in Colorado and will be leaving the EMS Advisory Board. This is why he was not reappointed as Chair of the Transportation Committee</p> <p>The committee met July 24 at VAVRS Headquarters in Oilville. They are still working on the Rescue Squad Assistance Fund grant process for September. The Transportation Committee hopes to be reviewing the mechanical aspects of ambulance replacement requests. OEMS is working on additions to the grant package.</p> <p>The State Ambulance Contract is due September 15. There are some issues regarding the vendor. Mike Berg elaborated about the issues with the ambulance contract. Singer Associates, the Type I vendor, has approached the Department of General Services for a price increase because of the price increase with chassis. The Department of General Services has declined to allow the price increase. There is also a separation between the supplier and the dealership that has the Type II and Type III ambulances. Singer Associates will probably not be renewing their contract and OEMS will probably have to find a new vendor(s) for Type II and Type III. The Office of EMS expects that they will have to re-bid the ambulance contract.</p> <p>The next meeting will be in Oilville.</p>	
<b>Trauma System Oversight and Management Committee – Morris Reece</b>	<p>The committee met at their annual meeting and conference on June 21.</p> <p>The Office of EMS, through the committee and in cooperation with the Hospital Emergency Management community, is developing the Traumatic Injury Cooperative Program. The purpose of this program is to train non-designated trauma centers how to handle traumatic injuries in times of disaster or mass casualties in greater numbers than normal.</p> <p>The Enhanced Performance Improvement Oversight Committee has been formed. The committee is in the process of designing templates and other types of measures to assist the local EMS councils with measuring and improving the quality of compliance with the Trauma Triage Guidelines.</p>	

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	<p>The General Assembly has approved some additions to the Trauma Fund that allocates over the next two years almost \$2 million dollars per year. The fund is administered by the Office of EMS. The Quarterly Report shows the distribution of those funds to the hospitals.</p> <p>There are seven site reviews for trauma centers scheduled between now and Christmas.</p>	
<b>Regional Directors Group – Tina Skinner</b>	<p>The group met on August 3. The Virginia Department of Emergency Management gave a presentation on the statewide mutual aid program. The group also discussed the draft RFP for the Regional Council Study. The group did endorse the RFP with their recommended changes. The FY-07 contracts for the Regional Councils are all in place. The Regional Councils agreed to apply for an upcoming RSAF grant as they will be working with a web developer to enhance all of their web sites.</p> <p>The group discussed the recent action from the Professional Development Committee to pilot four competency based EMT-B programs. Ms. Skinner will be forwarding their recommendations on those discussions to Dr. Dudley.</p> <p>The next meeting of the group is scheduled on November 16, 2006.</p>	
<b>PUBLIC COMMENT</b>	None.	
<b>OLD BUSINESS</b>	None.	
<b>NEW BUSINESS</b>	<p>Mr. Abernathy discussed the changes that the American Heart Association has made and the impact that it has had on the EMS community and the community at large because of the number of defibrillators that are in place in public. Mr. Abernathy asked if the Board should not express their concern to the AHA about the process.</p> <p>Ms. Wagner reminded the Board that the next EMS Advisory Board Town Forum is scheduled on August 22, 2006 in Abingdon, VA.</p> <p>The next meeting is scheduled on November 8, 2006 at the EMS Symposium at 1 PM. Directly following that meeting there will be Open Forum at 3:30 PM.</p>	<b>Ms. Wagner said that she will ask the Medical Direction Committee to address that issue at their next meeting.</b>
<b>Adjournment</b>	The meeting was adjourned at 2:25 PM.	